



Elizabeth East Kindergarten

90 Hornet Crescent

Elizabeth East. SA. 5112

p. 82557384

LATE PICK-UP POLICY

Session times for kindergarten conclude at specific times
(2:45pm for all day session and 11:45am for morning session)
and children are required to be collected at these times.

If you are running late (or anticipating a delay) in collecting your child/ren please contact staff by telephone on **8255 7384**. Kindy staff are then aware of the situation and can let your child know that you are "running a bit late". This may alleviate any anxiousness your child/ren may feel when anticipating parents' /caregivers arrival.

Elizabeth East Kindergarten will not put the well-being of it's children or staff at risk. Hence children who are frequently left in the care of kindy staff after a session may be charged a '**late fee**' of \$1 for every minute late after first 5 minutes.

Furthermore, children left in the care of kindy staff after the session has finished, where emergency contact persons cannot be reached by telephone the **CRISIS CARE CENTRE - 8272 1222** will be contacted to seek further assistance. As a Statutory Authority, the Crisis Care Centre has the resources and the legal ability to exercise their discretion handling these situations.